

Human Resources Division – Child Development Center

Job Risk Assessment Priority List

JRA#	Title	Tasks	Priority
JRA-01	Walking	Walking to parking lots, in hallways and in offices, entrance stairs; Walking on sidewalks and other outdoor paved surfaces	Low
JRA-02	Office Work	Computer work – typing using a mouse; Phone use; Desk work; Manual office tasks – filing, copy machine, hole punch, staplers, printers, light manual lifting of office supplies, equipment, storage boxes	Low
JRA-03	Driving	Entering/exiting parked vehicles; Driving personal vehicles site; Entering/exiting gates	Medium
JRA-04	Lifting and Bending	Picking up and carrying children. Placing children in high chairs and carriages.	Medium
JRA-05	Child Care	Provide care that includes feeding, changing and organizing and supervising activities.	Low

Facility Risk Assessment Priority List

FRA#	Title	Locations	Priority
FRA-01	Child Care Center	Building 373	Low
FRA-02	General Fire Issues & fire protection throughout facility. Fire protection systems inspected and are well-maintained		Medium